

The Texas Municipal League Intergovernmental Risk Pool, located in Austin, is a public entity risk pool providing workers' compensation, liability, and property coverages to more than 2,800 Texas local government entities.

We are seeking a **Loss Prevention Representative** to provide consultative risk management services to our members in a partnership setting. Services can include informative onsite safety/loss prevention visits and dynamic presentations.

Reporting to a Senior Loss Prevention Representative, the Loss Prevention Representative provides services and resources to help reduce the frequency and severity of actual and potential losses.

This position:

Provides loss prevention services to members in an assigned geographic area;

Prepares for member visits to understand potential exposures and hazards; reviews and prepares correspondence related to visits; and prioritizes visits;

Coordinates and schedules training programs to help meet the loss prevention needs of members;

Researches member exposures, hazards, and related solutions;

Provides member training in specific areas as needed;

Gathers information for property valuations as requested;

Contributes articles for newsletters and other publications;

Attends continuing education and training.

Required Knowledge and Skills:

Knowledge of potential risks in local government operations;

Knowledge of risk management and insurance principles;

Skilled in decision making and problem-solving;

Ability to work independently and maintain engagement while working in the field or remotely;

Knowledge of safety principles, practices, rules, and regulations;

Knowledge of general risk management principles, theories, and processes;

Skilled in the preparation of written correspondence and reports;

Skilled in conducting on-site risk exposure assessments;

Excellent ability to speak and write effectively, to establish and maintain effective working relationships with other employees, public officials, agencies/organizations, and Pool members;

Excellent computer and technology skills, including Office and media applications.

Extensive in-state travel on behalf of the Pool (about 50% depending on assigned territory) is required.

Preferred Education, Experience, and Certifications:

A bachelor's degree in risk management, occupational safety and health, or a closely related field is preferred.

Experience sufficient to understand the principles related to major duties associated with the position, and at least three years' experience in a similar position is required.

Valid Texas motor vehicle operator's license.

Possession of relevant designations such as Certified Safety Professional (CSP), Associate in Risk Management (ARM), or Certified Risk Manager (CRM) are beneficial.

Starting monthly salary is dependent upon qualifications with a minimum starting salary of \$82,219.

Position includes a complete benefits package including:

Major Medical, Dental, & Vision Insurance

Participation in the Texas Municipal Retirement System (2:1 match)

457 Deferred Compensation Plan with a Roth deferral option (employer contribution)

Employer-provided vehicle

Paid holidays, Vacation and Sick Leave

Educational assistance

Employee Assistance Program

Other benefits

TML Intergovernmental Risk Pool
Loss Prevention Representative
1821 Rutherford Lane, First Floor
Austin, Texas, 78754
512- 491-2330 (Fax)

Or

Email to jobs@tmlirp.org

An Equal Opportunity Employer