



P O Box 1010--1709 Avenue H
Levelland, Texas 79336
806-894-0113--Fax: 806-894-0119

Are you a creative, caring and conscientious person who is looking for their next opportunity to shine? The *City of Levelland* has the place for you as our next **Human Resource Director**. This position serves in a senior leadership role overseeing the Human Resources Office; developing/implementing employee and organizational development programs, mentorship and internship opportunities, recruitment and retention initiatives, healthcare administration including mental health, and other critical functions to help our employees be the best they can be as employees, family members and servant leaders in the community.

This position requires a Bachelor's degree from an accredited college/university in Human Resources, Public Administration, Business or a closely related field. In addition, the City is looking for 5 - 7 years experience (preferably within the public sector), with a minimum of 2 years supervisory, in the area of Human Resource Management. SPHR Certification preferred or the ability to obtain within a designated time period.

Please submit a letter of interest, resume and 5 professional references to citysec@levellandtexas.org. For more information about the City of Levelland and our amazing employees, please go to our website www.levellandtexas.org.

The City of Levelland is an Equal Opportunity Employer. Drug test and background check will be performed as a condition of employment.